

RESOLUTION NO. 2021-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CATHEDRAL CITY, CALIFORNIA, ADOPTING A SCHEDULE OF USER AND REGULATORY FEES FOR VARIOUS CITY SERVICES

WHEREAS user and regulatory fees are established by the City Council; and

WHEREAS the City recently completed a study to identify the cost of providing various user and regulatory fee-related services; and,

WHEREAS the study examined fee-related services provided by the City, the costs reasonably borne by the City in providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and,

WHEREAS the City Council finds that providing these services is of special benefit to applicants both separate and apart from the general benefit to the public; and therefore, in the interests of fairness to the general public, the City desires to better recover the costs of providing these services from applicants who have sought or require the City's services by revising its schedule of fees; and,

WHEREAS the City Council hereby finds that the study provides adequate evidence to conclude that the revised fees do not exceed the cost to provide the services for which the fees are charged; and,

WHEREAS the City Council has publicly held two work sessions to provide feedback and clarity to the schedule of fees on July 28th, 2021 and August 25, 2021; and,

WHEREAS the City Council desires annually that the City Manager may update the various fees based on the percentage change, for 12-months ending March of the current fiscal year, in the All Urban Consumers Price Index (CPI-U) for Riverside-San Bernardino-Ontario, to become effective July 1 of the subsequent fiscal year. If the CPI-U does not change or goes down in a given year, no change shall be made to the fee schedule that year; and

WHEREAS, in order to assist staff in implementing the requested annual adjustments, if any, Exhibit "A" includes a column identified as "CPI" that illustrates the recommended annual adjustment pattern for the fees set forth in Exhibit "A"; and

WHEREAS, in adopting this Resolution, the City Council is taking action only on those fees for the services, programs or products set forth in Exhibit "A" which have been modified from prior resolutions of the City Council. The remaining fees that have not been modified from prior resolutions shall remain in full force and effect.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF CATHEDRAL CITY, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. INCORPORATION OF RECITALS

The City Council hereby finds the recitals set forth above are true and correct.

SECTION 2. ESTABLISHMENT AND UPDATE OF FEES, CHARGES, AND RATES

The City Council hereby adopts the fees, charges, and rates as set forth in attached Exhibit "A" and incorporated by this reference.

SECTION 3. EFFECTIVE DATE

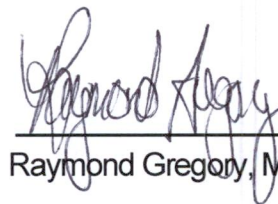
Any new or adjusted fees adopted by this Resolution shall go into effect sixty days after adoption of this resolution.

SECTION 4. CERTIFICATION

The City Clerk shall attest to and certify the vote adopting this resolution.

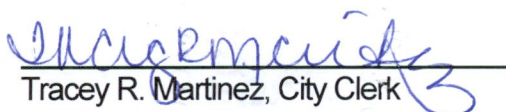
PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Cathedral City held on this 8th day of September 2021, by the following vote:

Ayes:	Councilmembers Ross, Lamb and Carnevale; Mayor Pro Tem Gutierrez and Mayor Gregory
Noes:	None
Absent:	None
Abstain:	None



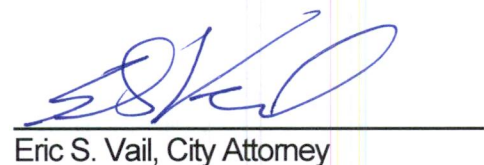
Raymond Gregory, Mayor

ATTEST:



Tracey R. Martinez, City Clerk

APPROVED AS TO FORM:



Eric S. Vail, City Attorney

“Exhibit A”



Cathedral City

Master Schedule of User and Regulatory Fees

Effective December 1, 2021

City of Cathedral City
Master Schedule of User and Regulatory Fees

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City of Cathedral City
MASTER FEE SCHEDULE - ADMINISTRATIVE FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Returned Check Fee				
a) First Check	\$25	each	[a]	N
b) Each Additional Check	\$35	each	[a]	N
2 EFT/ACH Return / Error	\$25	each		N
3 Postage	Actual Cost	each		N
4 Digital Media Device	\$10	each		N
5 Documents - Hard Copy				
a) Standard Size	\$0.10	per single-sided page		N
b) Non-standard Size	Actual Cost	per page		N
6 Subpoena Response / Retrieval Fees	Max. Authorized by State	per request		N

[a] California Civil Code Sec. 1719.

City of Cathedral City

MASTER FEE SCHEDULE - BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Business License Processing Fee				
a) New	\$84	each		Y
b) Renewal	\$42	each		Y
2 Duplicate License	\$5	each		Y
3 Review for Home Occupation License	\$95	each		Y
4 Fire Inspection Review for Business License	\$78	each		Y
5 Building Inspection for Business License	\$78	each		Y
6 Planning Inspection for Business License, If Required	\$95	each		Y
7 Engineering Inspection for Business License, If Required	\$94	each		Y
8 Police Review for Business License				
a) Massage - Establishment				
i) Initial	\$261	each		Y
ii) Renewal	\$87	each		Y
b) Massage - Therapist / Practitioner				
i) Initial	\$261	each		Y
ii) Renewal	\$87	each		Y
c) Pawnbroker, Secondhand dealer, ice cream truck, etc.				
i) Initial - (pawnbroker, secondhand dealer, handbills, ice	\$131	each		Y
ii) Renewal - (pawnbroker, secondhand dealer, handbills, ice	\$87	each		Y
cream truck, etc.)				
d) Sexually Oriented Business				
i) Initial	\$261	each		Y
ii) Renewal	\$87	each		Y
e) All Others, If Required				
i) Initial	\$131	each		Y
ii) Renewal	\$87	each		Y
9 Bingo Permit	\$50	each	[a]	N

[a] Maximum permit fee established by State of California.

City of Cathedral City

MASTER FEE SCHEDULE - CANNABIS BUSINESS LICENSING AND USER PERMIT FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Cannabis License				
a) Initial Deposit for Review of License Application	\$7,500	initial deposit	[a]	Y
b) Renewal or Modification of License				
i) License Renewal	\$5,900	flat fee		Y
ii) Modification/Change of Ownership	\$4,500	initial deposit		Y
c) Background Investigation (per person)	\$3,500	initial deposit		Y

[a] Includes one background investigation.

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

A. Fees for Commonly Requested Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Fee Description	Fee	Charge Basis	Note	CPI
1 HVAC Change-Out - Residential	\$136	per permit		Y
2 HVAC Change-Out - Commercial (per unit)	\$220	per permit		Y
3 Residential Solar Photovoltaic System - Solar Permit				
a) 15kW or less	\$388	per permit		Y
b) Above 15kW – base	\$388	per permit		Y
c) Above 15kW – per kW	\$15	per permit		N
4 Commercial Solar Photovoltaic System - Solar Permit				
a) 50kW or less	\$1,000	per permit		N
b) 50kW – 250kW – Base	\$1,000	per permit		N
c) 50kW – 250kW – per kW above 50kW	\$7	per permit		N
d) Above 250kW – base	\$2,400	per permit		N
e) Above 250kW – per kW	\$5	per permit		N
5 Service Panel Upgrade - Residential	\$136	per permit		Y
6 Service Panel Upgrade - Commercial	\$220	per permit		Y
7 Water Heater Changeout - Residential	\$136	per permit		Y
8 Water Heater Changeout - Commercial	\$233	per permit		Y
9 Line Repair - Sewer / Water / Gas	\$161	per permit		Y
10 New Sewer Connection	\$355	per permit		Y
11 Re-pipe	\$297	per permit		Y
12 Residential Re-Roof				
a) Up to 2,000 SF (Roof Area)	\$271	per permit		Y
b) Each Add'l 1,000 SF or fraction thereof	\$78	per permit		Y
13 Commercial Re-Roof		per permit		
a) Up to 2,000 SF (Roof Area)	\$426	per permit		Y
b) Each Add'l 1,000 SF or fraction thereof	\$155	per permit		Y

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

A. Fees for Commonly Requested Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Fee Description	Fee	Charge Basis	Note	CPI
14 Demolition - Residential Single Family	\$155	per permit		Y
15 Demolition - Commercial	\$310	per permit		Y
16 Temporary Power Pole	\$136	per permit		Y
17 Swimming Pool/Spa				
a) Swimming Pool / Spa	\$853	per permit		Y
b) Detached Spa / Water Feature	\$297	per permit		Y
c) Gunite Alteration	\$452	per permit		Y
d) Equipment Change-out Alone	\$194	per permit		Y
18 Patio				
a) Standard (Wood/Metal Frame)				
i) Up to 200 SF	\$233	per permit		Y
ii) Greater than 200 SF	\$310	per permit		Y
b) Upgraded (with electrical, stucco, fans, etc.)				
i) Up to 200 SF	\$452	per permit		Y
ii) Greater than 200 SF	\$530	per permit		Y
19 Window / Sliding Glass Door				
a) Retrofit / Repair				
i) Up to 5	\$194	per permit		Y
ii) Each additional 5	\$39	per permit		Y
b) New / Alteration				
i) First	\$271	per permit		Y
ii) Each additional	\$58	per permit		Y

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

Determination of Valuation for Fee-Setting Purposes

• Project valuations shall be based on the total value of all construction work, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment. If, in the opinion of the Building Official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official. For determining project valuations for new construction, the Building Official may use data published by the International Code Council (ICC) (building valuation data table, typically updated in February and August of each year). The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

Note: For construction projects with permit fees calculated using Section B, C, D, or E, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.

B. Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Combined Mechanical, Electrical, and/or Plumbing Permits

Total Valuation		Permit Fee				CPI
\$1 to \$4,000	\$155.00					
\$4,001 to \$10,000	\$155.00	for the first \$4,000	plus	\$38.76	for each add'l \$1,000 or fraction thereof, to and including \$1,000	Y
\$10,001 to \$50,000	\$387.50	for the first \$10,000	plus	\$13.56	for each add'l \$1,000 or fraction thereof, to and including \$1,000	Y
\$50,001 to \$100,000	\$930.00	for the first \$50,000	plus	\$12.40	for each add'l \$1,000 or fraction thereof, to and including \$100,000	Y
\$100,001 to \$500,000	\$1,550.00	for the first \$100,000	plus	\$6.98	for each add'l \$1,000 or fraction thereof, to and including \$500,000	Y
\$500,001 to \$1,000,000	\$4,340.00	for the first \$500,000	plus	\$3.72	for each add'l \$1,000 or fraction thereof, to and including \$1,000,000	Y
\$1,000,001 and up	\$6,200.00	for the first \$1,000,000	plus	\$2.98	for each additional \$1,000 or fraction thereof over \$1,000,000	Y

For permits requiring plumbing, electric, or mechanical review, the following percentages shall be added to the base permit fee

Plumbing inspection fees = Base permit fee x .10	N
Electrical inspection fees = Base permit fee x .10	N
Mechanical inspection fees = Base permit fee x .10	N

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

C. Permit Fee for Stand-Alone Mechanical Permit

Total Valuation	Permit Fee				CPI
Up to \$2,000	\$155.00				Y
\$2,001 to \$4,000	\$232.50				Y
\$4,001 to \$10,000	\$310.00	for the first \$1,000	plus \$12.92	for each additional \$1,000 or fraction thereof over \$4,000	Y
\$10,000 and up	\$387.50	for the first \$10,000	plus \$5.17	for each additional \$1,000 or fraction thereof over \$10,000	Y

D. Permit Fee for Stand-Alone Plumbing Permit

Total Valuation	Permit Fee				CPI
Up to \$2,000	\$155.00				Y
\$2,001 to \$4,000	\$232.50				Y
\$4,001 to \$10,000	\$310.00	for the first \$1,000	plus \$12.92	for each additional \$1,000 or fraction thereof over \$4,000	Y
\$10,000 and up	\$387.50	for the first \$10,000	plus \$5.17	for each additional \$1,000 or fraction thereof over \$10,000	Y

E. Permit Fee for Stand-Alone Electrical Permit

Total Valuation	Permit Fee				CPI
Up to \$2,000	\$155.00				Y
\$2,001 to \$4,000	\$232.50				Y
\$4,001 to \$10,000	\$310.00	for the first \$1,000	plus \$12.92	for each additional \$1,000 or fraction thereof over \$4,000	Y
\$10,000 and up	\$387.50	for the first \$10,000	plus \$5.17	for each additional \$1,000 or fraction thereof over \$10,000	Y

Clarification of Fee Structure Application for Permit Fees

Assigned project valuation for fee-setting purposes is intended to correlate to the typical level of inspections required.

The example provided below is applicable to stand-alone trade permits:

Valuation Up to \$2,000 = 2 inspection typically required (1 hours)

Valuation \$2,001 - \$4,000 = 2 to 3 inspections typically required (1.5 hours)

Valuation \$4,001 - \$10,000 = 3 to 4 inspections typically required (2 hours)

Valuation \$10,000 and up = 4 or more inspections typically required (2.5 or more hours)

Additional fees will apply for permit processing and plan review, as required

Building Permit fees are also established to correspond to the typical level of inspections required.

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

F. Permit Fee for Stand-Alone or Combination Permits Not Identified Elsewhere in this Schedule

Note: For construction projects with permit fees calculated using Section F, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.

Activity Description	Fee	Charge Basis	Note	CPI
1 Stand-Alone or Combination Permit Fees (Alternative Calculation)				
a) One Inspection Required	\$78			Y
b) Two Inspections Required	\$155			Y
c) Three Inspections Required	\$233			Y
d) Four Inspections Required	\$310			Y
e) Each Additional Inspection	\$78			Y

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

G. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note	CPI
1 Plan Check Fees				
a) Plan Review Fee, if applicable	65% of Building Permit Fee		[a]	N
b) Phased Plan Check (when applicable)	1.5x full plan check fee for entire bldg			N
c) Expedited Plan Check (when applicable)	1.5x standard plan check fee			N
d) Tract Home (Production Units)	10% of standard plan check fee		[b]	N
e) Alternate Materials and Materials Review (per hour)	\$155			Y
g) Revisions of Approved Plans	Hourly			Y

When applicable, plan check fees shall be paid at the time of application for a building permit.
The plan checking fee is in addition to the building permit fee

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

[b] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

H. Other Fees

Activity Description	Fee	Note	CPI
1 Permit Issuance Fee	\$65		Y
2 General Plan Maintenance Fee (fee per \$1,000 valuation)	\$0.60	[a]	Y
3 Technology Fee (percent of permit fee)	3%		Y
4 Strong Motion Instrumentation (SMI) Fee Calculation			
a) Residential	\$0.50 or valuation x .00013		N
b) Commercial	\$0.50 or valuation x .00028		N
5 Building Standards (SB 1473) Fee Calculation (Valuation)			
a) \$1 - \$25,000	\$1		N
b) \$25,001 - \$50,000	\$2		N
c) \$50,001 - \$75,000	\$3		N
d) \$75,001 - \$100,000	\$4		N
e) Each Add'l \$25,000 or fraction thereof	Add \$1		N
6 Document Imaging			
a) First Sheet	\$13		Y
b) Each Additional Sheet	\$5		Y
7 Certificate of Occupancy			
a) Temporary Certificate of Occupancy (per 30 Days)	\$465		Y
b) Certificate of Occupancy			
i) Single Family Residential	\$155		Y
ii) Multi-Family Residential / Commercial	\$310		Y
8 Damaged Building Survey (Fire, Flood, Vehicle Damage, Etc.)	\$233		Y
Copies, Re-Print, Change Of Contractor			
9 Printing Scanned / Archived Drawings	\$10		Y
10 Job Card / Permit Re-Print	\$51		Y
11 Change Of Contractor	\$78		Y

City of Cathedral City

MASTER FEE SCHEDULE - BUILDING FEES

H. Other Fees

Activity Description	Fee	Note	CPI
Violation Fees			
12 Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)	equal to permit fee		N
Other Fees			
13 Phased Inspection Fee (per inspection)	\$78		Y
14 After Hours Inspection (per hour) (2-hour minimum)	\$186		Y
15 Re-inspection Fee (2nd Time or More) (each)	\$78	[b]	Y
16 Missed inspection Fee	\$78		Y
17 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$78		Y

[a] Fee only applies to permits for new construction and additions.

[b] Reinspection fee applies after the first re-inspection.

City of Cathedral City

MASTER FEE SCHEDULE - CODE COMPLIANCE FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Garage Sale Permit	\$30	each		Y
2 Street Vendor Permit				
a) Initial	\$192	each		Y
b) Renewal	\$100	each		Y
3 Release of Notice of Pendency Fee	\$225	per recorded document		Y
4 Abandoned Property Registration & Monitoring Fee				
a) Registration Fee				
i) Initial	\$70	per year		Y
ii) Renewal	\$70	per year		Y
b) Monitoring Fee				
i) Initial	\$230	per year		Y
ii) Renewal	\$230	per year		Y

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
Land Subdivision				
1 Parcel Map:				
a) Final Parcel Map				
i) Initial Sheet	\$2,322	per sheet	Y - See note	
ii) Each Additional Sheet	\$641	per sheet	Y - See note	
b) Final Parcel Map - Amendment				
i) Initial Sheet	\$2,322	per sheet	Y - See note	
ii) Each Additional Sheet	\$641	per sheet	Y - See note	
c) Substantial Conformance Review				
i) Initial Sheet	\$2,763	per sheet	Y - See note	
ii) Each Additional Sheet	\$1,201	per sheet	Y - See note	
2 Tract Map:				
a) Final Tract Map				
i) Initial Sheet	\$2,483	per sheet	Y - See note	
ii) Each Additional Sheet	\$721	per sheet	Y - See note	
b) Final Tract Map - Amendment				
i) Initial Sheet	\$2,483	per sheet	Y - See note	
ii) Each Additional Sheet	\$721	per sheet	Y - See note	
c) Substantial Conformance Review				
i) Initial Sheet	\$2,763	per sheet	Y - See note	
ii) Each Additional Sheet	\$1,201	per sheet	Y - See note	
3 Reversion to Acreage:				
a) Initial Sheet	\$2,563	per sheet	Y - See note	
b) Each Additional Sheet	\$641	per sheet	Y - See note	
4 Lot Line Adjustment/Parcel Merger				
a) Lot Line Adjustment	\$2,073	per request	Y - See note	
b) Parcel Merger	\$2,073	per request	Y - See note	
5 Street Dedication/Vacation				
a) Land Action Documents (Right-of-Way Easements/Grant Deeds, etc.)	\$2,120	per request	Y - See note	
b) Vacation of Street/Public Right-of-Way	\$2,638	per request	Y - See note	

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
6 Land Survey				
a) Record of Survey	\$521	per request		Y - See note
b) Certificate of Correction	\$681	per request		Y - See note
Grading / Project Improvements				
7 Plan Review (First 3 Reviews):				
a) Mass Grading / Stockpile				
i) Initial Sheet	\$283	per sheet		Y - See note
ii) Each Additional Sheet	\$94	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$94	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$94	per sheet		Y - See note
b) Rough Grading				
i) Initial Sheet	\$1,321	per sheet		Y - See note
ii) Each Additional Sheet	\$721	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$1,121	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$801	per sheet		Y - See note
c) Precise Grading - Commercial				
i) Initial Sheet	\$1,802	per sheet		Y - See note
ii) Each Additional Sheet	\$1,121	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$1,441	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$961	per sheet		Y - See note
d) Precise Grading - Tract Homes				
i) Initial Sheet	\$1,041	per sheet		Y - See note
ii) Each Additional Sheet	\$200	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$561	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$200	per sheet		Y - See note
e) Precise Grading				
i) Precise Grading - Infill Home	\$480			Y - See note
ii) Precise Grading - Custom Home	\$961			Y - See note

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
f) PM 10 (Fugitive Dust Control)				
i) PM 10 Packet	\$471	each		Y - See note
ii) PM 10 Full Size Plan	\$754	each		Y - See note
iii) Revisions - Packet	\$377	per sheet		Y - See note
iv) Revisions - Full Size Plan	\$283	per sheet		Y - See note
g) Street Improvements				
i) Initial Sheet	\$1,441	per sheet		Y - See note
ii) Each Additional Sheet	\$641	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$961	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$480	per sheet		Y - See note
h) Storm Drain				
i) Initial Sheet	\$1,441	per sheet		Y - See note
ii) Each Additional Sheet	\$641	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$961	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$480	per sheet		Y - See note
i) Signing and Striping				
i) Initial Sheet	\$1,281	per sheet		Y - See note
ii) Each Additional Sheet	\$641	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$1,121	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$641	per sheet		Y - See note
j) Traffic Signal				
i) Initial Sheet	\$1,922	per sheet		Y - See note
ii) Each Additional Sheet	\$961	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$801	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$480	per sheet		Y - See note
k) Sidewalk (when submitted separately from grading plan)				
i) Initial Sheet	\$801	per sheet		Y - See note
ii) Each Additional Sheet	\$320	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$641	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$320	per sheet		Y - See note
l) Traffic Control Plan	\$320	per sheet		Y - See note

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
m) Record Drawings Review				
i) Initial Sheet	\$801	per sheet		Y - See note
ii) Each Additional Sheet	\$160	per sheet		Y - See note
n) Hydrology Report	\$1,441	per report		Y - See note
i) Revisions	\$480	per report		Y - See note
o) Traffic Study	\$2,073	per study		Y - See note
p) Traffic Letter	\$377	per letter		Y - See note
q) Water Quality Mgmt. Plan Report (WQMP)	\$2,261	per report		Y - See note
i) Revisions	\$942	per report		Y - See note
r) Stormwater Pollution Prevention Plan (SWPPP)	\$480	per plan		Y - See note
i) Revisions	\$160	per plan		Y - See note
s) Sewer and Water - Onsite or Offsite				
i) Initial Sheet	\$160	per sheet		Y - See note
ii) Each Additional Sheet	\$80	per sheet		Y - See note
iii) Revisions - Initial Sheet	\$80	per sheet		Y - See note
iv) Revisions - Each Additional Sheet	\$80	per sheet		Y - See note
8 Plan Review (>3 Reviews)	\$160	per hour		Y - See note
9 Expedited Plan Review Fee	1.5x standard fee		[a]	N
10 Permit Inspection				
a) Mass Grading / Stockpile				
i) Per 1,056 CY	\$160			Y - See note
b) Rough Grading				
i) First 3 Acres	\$801			Y - See note
ii) Each Additional Acre	\$120			Y - See note

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
c) Precise Grading				
i) Single Family Infill Lot	\$480			Y - See note
ii) Single Family Custom Home Lot	\$641			Y - See note
iii) Tract Home (per lot)	\$320			Y - See note
iv) All Others				
a) Without Rough Grading				
i) First 3 Acres	\$801			Y - See note
ii) Each Additional Acre	\$160			Y - See note
b) Subsequent to Rough Grading				
i) First 3 Acres	\$480			Y - See note
ii) Each Additional Acre	\$80			Y - See note
d) Street Improvements - On-Site				
i) Up to 500 LF	\$1,922		[d],[f]	Y - See note
ii) 500 - 1,000 LF	\$3,203		[d],[e],[f]	Y - See note
iii) Each Additional 1,000 LF	\$1,602		[d],[e],[f]	Y - See note
e) On-Site Improvements Other Than Street Improvements				
i) Up to 5,000 Sq Ft	\$2,082		[e],[f]	Y - See note
ii) 5,000 Sq Ft - 10,000 Sq Ft	\$4,004		[e],[f]	Y - See note
iii) Each Additional 10,000 Sq Ft	\$480		[e],[f]	Y - See note
f) PM10 (per year)				
i) Single Family Infill Lot <10,000 Sq Ft	\$641		[b]	Y - See note
ii) > 10,000 Sq Ft - < 10 Acres	\$1,922		[b] , [c]	Y - See note
iii) 10 - 50 Acres	\$2,883		[b] , [c]	Y - See note
iv) 51 - 200 Acres	\$3,844		[b] , [c]	Y - See note
v) > 200 Acres	\$4,805		[b] , [c]	Y - See note
11 Encroachment Permits				
a) Street Improvements - Off-Site				
i) Up to 500 LF	\$2,723		[d]	Y - See note
ii) 500 - 1,000 LF	\$4,485		[d],[e]	Y - See note
iii) Each Additional 1,000 LF	\$2,082		[d],[e]	Y - See note

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
b) Storm Drain Line				
i) Up to 500 LF	\$1,281			Y - See note
ii) 500 - 1,000 LF	\$2,242		[e]	Y - See note
iii) Each Additional 1,000 LF	\$961		[e]	Y - See note
c) Storm Drain Inlet/Outlet Structures				
i) Up to 5	\$641			Y - See note
ii) Each Additional	\$160			Y - See note
d) Storm Drain Retention (Underground Systems)	\$961	per unit		Y - See note
e) Off-site Signing and Striping				
i) Up to 500 LF	\$641		[g]	Y - See note
ii) 500 - 1,000 LF	\$1,281		[e],[g]	Y - See note
iii) Each Additional 1,000 LF	\$240		[e],[g]	Y - See note
f) Traffic Signal	\$5,125			Y - See note
g) NPDES				
i) SWPPP				
a) Single Family Infill Lot <10,000 Sq Ft	\$320	per year	[h]	Y - See note
b) > 10,000 Sq Ft - < 10 Acres	\$961	per year	[h]	Y - See note
c) 10 - 50 Acres	\$1,441	per year	[h]	Y - See note
d) 51 - 200 Acres	\$1,922	per year	[h]	Y - See note
e) > 200 Acres	\$2,402	per year	[h]	Y - See note
ii) Water Quality Mgmt. Plan (WQMP)	\$961	each	[i]	Y - See note
h) Bond Reduction Request	\$1,842			Y - See note
i) Final Inspection/Acceptance				
i) Single Family Lot <10,000 Sq Ft	\$160		[j]	Y - See note
ii) > 10,000 Sq Ft - < 2 Acres	\$480		[k]	Y - See note
ii) > 2 Acres - < 10 Acres	\$641		[k]	Y - See note
iii) > 10 - < 50 Acres	\$961		[k]	Y - See note
iv) > 50 - 200 Acres	\$1,281		[k]	Y - See note
v) > 200 Acres	\$1,602		[k]	Y - See note

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
j) Traffic Control				
i) Up to Two Consecutive Days	\$200		[l]	Y - See note
ii) Three - Five Consecutive Days	\$480			Y - See note
iii) Each Additional Consecutive Day (Up to 10 Days)	\$120	per day		Y - See note
iv) 11+ Days (Up to 60 Calendar Days Max)	\$1,602			Y - See note
k) Cut/Bore/Vault/Pot Hole	\$320	each		Y - See note
l) Driveway				
i) Residential	\$400			Y - See note
ii) Commercial	\$641			Y - See note
m) Excavation / Trenching				
i) First 100 LF	\$480			Y - See note
ii) Each Additional 100 LF	\$80			Y - See note
n) Sidewalk				
i) Up to 20 Lineal Feet	\$240			Y - See note
ii) 20 - 100 Lineal Feet	\$320			Y - See note
iii) Each Additional 100 Lineal Feet	\$160			Y - See note
o) Sewer and Water - Private On Site	\$641			Y - See note
p) Night Work (per night)	\$1,281			Y - See note
q) Excess Inspection / Missed Inspection / Re-Inspection / Re-Call Compliance Inspections	\$160			Y - See note
r) Stop Work Notice Release	\$480			Y - See note
12 Research/Administrative				
a) Subdivision Improvement Agreement (SIA)	\$1,922	per request		Y - See note
b) SIA - Time Extension	\$1,121	per request		Y - See note
c) Assignment & Assumptions Agreement	\$2,082	per request		Y - See note
d) Flood Plain				
i) Research/FEMA App	\$480	per request		Y - See note
ii) Community Acknowledgement Form	\$240	per request		Y - See note
e) Bid Protest Review	\$1,281			Y - See note
f) Misc Research (per request, per hour)	\$160		[m]	Y - See note
g) Misc Covenant Review & Approval	\$400			Y - See note
h) CC&R Review (per request)	\$2,563			Y - See note
i) Streetlight Application Review and Covenant	\$400			Y - See note

City of Cathedral City

MASTER FEE SCHEDULE - LAND DEVELOPMENT ENGINEERING AND ENCROACHMENT FEES

Activity Description	Fee	Charge Basis	Note	CPI
13 Reactivation of Permit				
a) Reactivation of an Expired Minor Permit	10% of original permit fee	each	[n]	N
b) Reactivation of an Expired Major Permit	20% of original permit fee	each	[n]	N
14 Technology Enhancement Fee	3% of fee			Y - See note
15 Transportation Permits				
a) Annual	\$90	each		N
b) Single Event	\$16	each		N
16 Pool Drain Permit	\$31	each		N
17 Business License Inspection	\$94	each		Y - See note
18 NPDES Inspections				
a) Food Use	\$188			Y - See note
b) Hazardous Waste				
i) without Storage	\$188			Y - See note
ii) with Storage	\$236			Y - See note
19 Park/Gazebo Rentals			[o]	

[a] Expedited Plan Review request is subject to City Engineer approval. It is dependent on staff availability and workload.

[b] For PM10 annual permit.

[c] Fee generally assumes one inspection per month. Additional inspections billed using re-inspection fee.

[d] Includes, curb, gutter, and sidewalk. Excludes driveways.

[e] Rounded up to nearest thousand feet.

[f] Excluding building foundation footprint.

[g] Footage based on centerline street length.

[h] Annual inspection cost.

[i] Includes Water Quality Management Plan specific covenant.

[j] Includes tract single family homes, does not include tract final.

[k] Includes tract finals.

[l] Permanent patching of pavement at same location will count as a subsequent consecutive day.

[m] Estimate provided up front.

[n] Assumes no changes to original permit.

[o] Based on recommendation from PACE and final approval by City Council.

Notes regarding annual fee adjustments:

1) For Fiscal Year 2022/23 fees shall be adjusted to recover 92.5% of cost of service.

2) For Fiscal Year 2023/24 fees shall be adjusted to recover 100% of cost of service.

3) For subsequent years, fee adjustments shall follow City's standard CPI adjustment.

City of Cathedral City

MASTER FEE SCHEDULE - FIRE CONSTRUCTION PERMIT FEES

Activity Description	Fee	Unit	Note	CPI
1 Water Based Fire Protection Systems (1)				
a) Fire Sprinkler Commercial/Multi Family/Other - New System				
i) Plan Review (up to 50 heads)	\$429	per installation		Y
ii) Inspection (up to 50 heads)	\$585	per installation		Y
b) Fire Sprinkler Commercial/Multi Family/Other - Alteration				
i) Plan Review (up to 25 heads)	\$195	per installation		Y
ii) Inspection (up to 25 heads)	\$273	per installation		Y
c) Fire Sprinkler, Per additional head - New or Alteration				
i) Plan Review	\$1	per head		Y
ii) Inspection	\$2	per head		Y
d) Fire Sprinkler Single Family/Duplex - New System				
i) Plan Review	\$234	per installation		Y
ii) Inspection	\$390	per installation		Y
e) Fire Sprinkler Single Family/Duplex - Alteration of Existing System				
i) Plan Review	\$234	per installation		Y
ii) Inspection	\$234	per installation		Y
f) Standpipe				
i) Plan Review (per vertical standpipe)	\$312	per system		Y
ii) Inspection (per vertical standpipe)	\$624	per system		Y
g) Fire Protection Underground System				
i) Plan Review	\$234	each		Y
ii) Inspection	\$624	each		Y
h) Per Additional Sprinkler Riser or Hydrant				
i) Plan Review	\$234	each		Y
ii) Inspection	\$312	each		Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE CONSTRUCTION PERMIT FEES

Activity Description	Fee	Unit	Note	CPI
2 Fire Alarm System (1):				
a) Fire Alarm - New System				
i) Plan Review (up to 25 devices)	\$156	per system		Y
ii) Inspection (up to 25 devices)	\$156	per system		Y
b) Fire Alarm - Alteration				
i) Plan Review (up to 5 devices)	\$156	per system		Y
ii) Inspection (up to 5 devices)	\$156	per system		Y
c) Per Additional Device				
i) Plan Review - New or Alteration	\$2	per device		Y
ii) Inspection - New or Alteration	\$3	per device		Y
3 Alternative Automatic Extinguishing Systems (Dry, Wet, CO2, Halon, UL				
a) Plan Review	\$234	per system		Y
b) Inspection	\$351	per system		Y
4 Other Fire Construction Reviews and Inspections (2):				
a) LPG, Cryogenics, Compressed Gas, Medical Gas, Battery Storage Systems, Industrial Oven, & other Fire Construction Permit				
i) Plan Review	\$234	per system		Y
ii) Inspection	\$2	per system		Y
b) Public School Access & Water Supply Plan Check (hourly) - Minimum 1 hour review deposit required (3)	\$156	per review		Y
5 Hazardous Activities Installation/Removal Permits Above Ground - Hazardous Materials Tank and/or Pipe Installation or Removal (1 tank)(4):	\$312	per tank system		Y
Permits to Operate (Type of Permit Activity)				
6 Amusement Building	\$78			Y
7 Carnivals and Fairs	\$156			Y
8 Combustible Dust Operations	\$78			Y
9 Covered Mall Buildings	\$312			Y
10 Exhibits and Trade Shows	\$156			Y
11 Explosives or Blasting Agents	\$156			Y
12 Mobile Fueling	\$78			Y
13 Recreational or Bon Fire	\$156			Y
14 Theatrical Fire Performance	\$312			Y
15 High Pile Storage	\$78			Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE CONSTRUCTION PERMIT FEES

Activity Description	Fee	Unit	Note	CPI
16 Hot Work Operations	\$78			Y
17 Industrial Ovens	\$78			Y
18 Lumber Yards	\$156			Y
19 Misc. Combustible Storage	\$156			Y
20 Places of Assembly				
a) Less than 300 occupant load	\$156			Y
b) 300 - 999 occupant load	\$156			Y
c) 1,000 or more occupant load	\$312			Y
21 Commercial Day Care Facility				
a) 7 - 49 persons	\$78			Y
b) 50 - 149 persons	\$156			Y
c) 150 or more persons	\$234			Y
22 Institutional				
a) Less than 6 patients	\$78			Y
b) 6 or more patients	\$78			Y
c) Detention facilities	\$312			Y
23 Apartments/Hotels/Motels				
a) 3 - 16 units	\$156			Y
b) 17 - 32 units	\$234			Y
c) 33 or more units	\$312			Y
24 Large Family Day Care				
a) Large Family Day Care	\$78			Y
b) Pre-inspection (at hourly rate)	\$78			Y
25 850 Inspections				
a) 850 Inspection (at hourly rate)	\$78			Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE CONSTRUCTION PERMIT FEES

Activity Description	Fee	Unit	Note	CPI
26 Residential Care Facilities				
a) 7 or more residents	\$78			Y
b) Pre-inspection (at hourly rate)	\$78			Y
27 Temporary Membrane Structures (Tents/Canopies)				
a) 401 - 1,499 SF	\$78			Y
b) 1,500 - 2,999 SF	\$78			Y
c) 3,000 - 5,999 SF	\$156			Y
d) 6,000 or more SF	\$234			Y
28 Annual Inspection: Above Ground - Flammable / Combustible Liquid Tank and/or Pipe	\$156	per tank system		Y
29 New Construction Plan Check (6):				
a) A - Assembly	\$390	each		Y
b) B, I, M - Business, Institutional, Mercantile	\$312	each		Y
c) E, R-1, R-2 - Educational, Multi-Family	\$390	each		Y
d) F, S, H - Factory, Storage, Hazardous	\$390	each		Y
e) R-3 - Single Family	\$156	each		Y
f) All Tenant Improvements	\$156	each		Y
g) U - Utility Structures and Buildings	\$156	each		Y
h) All Shell Buildings	\$156	each		Y
Other Miscellaneous Fees				
30 Copy of Incident Report (per incident)	\$15			Y
31 Media Reproduction (audio, video, photographic)	Actual Cost			N
32 Emergency Response Caused by DUI	Actual Cost			N
33 Weed Abatement Administrative Parcel Fee	\$312			Y
34 Code Appeal (per hour)	\$156			Y
35 Fire Flow / Hydrant Test	\$468			Y
36 Minimum Intake Fee	\$156			Y
37 Voluntary Inspection	\$312			Y
38 Technical Report (alternate material or method request)	\$624			Y
39 Inspection Requests (after normal business hours) (7)	1.5 x charge amount			N
40 Excessive resubmittals and inspections	\$156	each		Y
41 Administrative Fee (work without a permit)	\$390			Y
42 Code Review or Design Consultation (per hour)	\$156			Y
43 Fire Prevention Division Hourly Rate	\$156			Y

City of Cathedral City

MASTER FEE SCHEDULE - FIRE CONSTRUCTION PERMIT FEES

Activity Description	Fee	Unit	Note	CPI
44 Late Payment Penalty for Permits				
a) 30 days past due	\$50			N
b) 60 days past due	\$100			N
c) 90 days past due	\$200			N
45 Special Request for Fire Department Personnel Services	overtime rate by rank	per hour		Y

(1) Fee includes up to two plan checks or three inspections. Additional costs to be recovered at staff hourly rate.

(2) Fee includes up to two plan checks or two inspections. Additional costs to be recovered at staff hourly rate.

(3) Actual costs - may also be charged by actual costs using the fully burdened hourly rates plus any outside consultant costs if applicable.

Review time exceeding initial hours assumed for establishing deposit is billed at hourly rate.

(4) Fee includes plan check and up to two inspections. Additional costs to be recovered at staff hourly rate.

(5) Each fee listed in this schedule is based on the estimated number of hours required to perform a standard service request.

The standard number of hours estimated can be calculated by dividing the fee amount by \$157, the Division's fully-burdened hourly rate.

For example, a fee amount of \$314 assumes roughly 2.00 hours will be required to perform a standard request for the fee related service.

Review and inspection efforts that exceed the standard number of hours used to calculate the fee by more than one hour will be billed hourly for any time spent in excess of the standard hours built into the fee.

(6) Planning submittals for fire review and related correspondence, meetings, etc. may be charged for at hourly rate during the construction plan review.

(7) Inspection outside normal work hours will require hourly fees in addition to other required fees.

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
ADULT ORIENTED BUSINESSES:						
1	Sexually Oriented Business New Permit	\$2,457		flat fee		Y
2	Sexually Oriented Business Renewal Permit	\$1,229		flat fee		Y
3	ANNEXATION TO CATHEDRAL CITY:		\$20,000	deposit		Y
APPEALS:						
4	Appeal Fee of determination of City Planner, Architectural Review Committee, or Planning Commission	\$1,000		flat fee		Y
SIMILAR USE DETERMINATION:						
5	Similar use determination - Administration	\$473		flat fee		Y
6	Similar use determination by PC	\$1,134		flat fee		Y
CONDITIONAL USE PERMITS:						
7	CUP - Including design review for new structure or modification		\$8,514	minimum fee / initial deposit		Y
8	CUP - Use only - no structural alteration / modification		\$1,890	minimum fee / initial deposit		Y
9	CUP - Alcohol, Garage > 800 sq ft, Other Minor		\$756	minimum fee / initial deposit		Y
10	CUP - Revisions / Modifications - Major		\$4,158	minimum fee / initial deposit		Y
11	CUP - Revisions / Modifications - Minor		\$1,890	minimum fee / initial deposit		Y
DESIGN REVIEWS:						
12	Design Review - Administrative Approval					
	a) without Architectural Review Committee Required		\$1,134	minimum fee / initial deposit		Y
	b) with Architectural Review Committee Required		\$2,457	minimum fee / initial deposit		Y
13	Design Review - Discretionary Approval		\$8,514	minimum fee / initial deposit		Y
14	Design Review - Duplex 3-4 Units		\$1,512	minimum fee / initial deposit		Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
ENVIRONMENTAL PROCESSING:						
15	Negative Declaration		\$4,725	minimum fee / initial deposit		Y
16	Environmental Impact Report		\$16,443	minimum fee / initial deposit		Y
FILM PERMITS:						
17	Film Permit - Still Fee	\$945		flat fee		Y
	a) plus Daily Fee, or	\$284		flat fee		Y
	b) Weekly Fee	\$945		flat fee		Y
18	Film/Video	\$945		flat fee		Y
	a) plus Daily Fee, or	\$284		flat fee		Y
	b) Weekly Fee	\$945		flat fee		Y
PLANNED UNIT DEVELOPMENTS:						
19	PUD		\$16,065	minimum fee / initial deposit		Y
20	Amended/Revised PUD		\$7,938	minimum fee / initial deposit		Y
PLANS:						
21	General Plan Amendment		\$7,655	minimum fee / initial deposit		Y
22	Change of Zone		\$7,655	minimum fee / initial deposit		Y
23	Change of Zone w / GPA		\$10,962	minimum fee / initial deposit		Y
24	Specific Plan		\$20,034	minimum fee / initial deposit		Y
25	Specific Plan Amendment		\$8,505	minimum fee / initial deposit		Y
26	Development Agreements		\$8,411	minimum fee / initial deposit		Y
SIGN PERMITS:						
27	Master Sign Program	\$1,512		flat fee		Y
28	Window Signs - NonExempt	\$95		flat fee	[a]	Y
29	Drive thru menu boards	\$851		flat fee	[a]	Y
30	Subdivision sign	\$1,229		flat fee	[a]	Y
31	New Sign - Wall	\$378		flat fee	[a]	Y
32	Monument Signs					
	a) Shopping Center	\$1,323		flat fee	[a]	Y
	b) All Others	\$662		flat fee	[a]	Y
33	Billboards	\$6,048		flat fee	[a]	Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
34	Temporary Signs	\$95		flat fee	[a]	Y
35	Alteration of sign face	\$95		flat fee	[a]	Y
36	Special permit for noncommercial murals			fixed by resolution, section 9.62.070, ord 554,2001		N
SUBDIVISION MAPS:						
37	Tentative / Vesting Parcel Maps-up to 4 parcels		\$4,725	minimum fee / initial deposit		Y
38	Tentative / Vesting Tract Maps-up to 10 lots		\$6,615	minimum fee / initial deposit		Y
39	Tentative Tract Maps - per additional lot		\$50	minimum fee / initial deposit		Y
40	Map Revisions		\$2,268	minimum fee / initial deposit		Y
41	Reversion to Acreage		\$4,725	minimum fee / initial deposit		Y
MISCELLANEOUS:						
INSPECTIONS:						
42	Final Inspection (2)	\$284		flat fee		Y
43	Re-inspections for Final Approval	\$189		flat fee		Y
44	Final Landscape Inspection	\$284		flat fee		Y
45	Inspection - Commercial					
	a) Alterations/Additions - Non-Residential	\$284		flat fee		Y
	b) New Construction - Up to 5 acres	\$473		flat fee		Y
	c) New Construction - 5 acres or greater	\$1,134		flat fee		Y
46	Inspection - Residential					
	a) Alterations/Additions - Residential	\$95		flat fee		Y
	b) Residential - SFD	\$189		flat fee		Y
	c) Residential - MFD - up to 4 units	\$473		flat fee		Y
	d) Residential - Multi-family over 4 units	\$1,134		flat fee		Y
PLAN CHECK:						
47	Final Landscape Plan	\$1,040	\$1,040	minimum fee / initial deposit		Y
48	Plan Check Fee - Commercial					
	a) Alterations / Additions - Non-Residential		\$198	minimum fee / initial deposit		Y
	b) Up to 5 acres		\$2,079	minimum fee / initial deposit		Y
	c) 5 acres or greater		\$3,119	minimum fee / initial deposit		Y

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
49 Plan Check Fees - Residential					
a) Alterations / Additions - Residential	\$95		flat fee		Y
b) Residential - SFD	\$236		flat fee		Y
c) Residential - MFD - up to 4 units	\$614		flat fee		Y
d) Residential - Multi-family over 4 units		\$2,457	minimum fee / initial deposit		Y
STREET NAME CHANGE:					
50 Street Name Change	\$2,563		flat fee		Y
TIME EXTENSIONS:					
51 Time Extensions	\$1,890		flat fee		Y
SPECIAL USE PERMITS:					
52 Special Use Permits (SUP) - Minor	\$567		flat fee		Y
53 Special Use Permits (SUP)	\$1,512		flat fee		Y
54 Downtown Core SUP (Includes C'wide Events)	\$2,268		flat fee		Y
55 Dance Permit	\$1,134		flat fee		Y
VARIANCES:					
56 Variance		\$4,158	minimum fee / initial deposit		Y
57 Administrative Variance - Minor	\$567		flat fee		Y
58 Administrative Variance	\$1,512		flat fee		Y
OTHER FEES:					
59 General Plan & Zoning Letter (Zoning Confirmation Letter)	\$295		flat fee		Y
60 Zoning Compliance Letter	\$1,512		flat fee		Y
61 RV Parking Permit	\$425		flat fee		Y
62 Handbill Permit	\$331		flat fee		Y
HOUSING:					
63 Senate Bill (SB) 330 Application Review	\$1,512		flat fee		Y
PRE-APPLICATION / CONCEPTUAL DESIGN REVIEW:					
64 Conceptual Design Review	\$1,323		flat fee		Y
PUBLIC NOTICING:					
65 Public Noticing	\$500		flat fee		Y
HOURLY BILLING RATES FOR DEPOSITS					
66 Hourly Billing Rates		See rate sched	per hour		Y

[a] Fee reduced by 50% if part of sign program.

City of Cathedral City

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fixed Fee	Minimum Fee / Initial Deposit	Charge Basis	Note	CPI
Full Cost Deposits and Deposit Replenishment					
Applicants for full cost (deposit-based) submittals shall pay for all City staff and contract service provider time and materials required to process the application. A full cost reimbursement agreement shall be included with the project application submittal package. Projects outside the scope of this fee schedule will be subject to a full cost reimbursement agreement to be approved by the City Manager and/or City Council. This reimbursement agreement will include the identification of a work program and will include cost estimates for both City staff time and consultant services based on a defined scope of work.					
Initial deposits will be collected and held by the City in a deposit account at the time the application is submitted. Project billing amounts will be drawn from the deposit account. A positive account balance shall be maintained at all times during the review process. No work will be performed on a project with a negative fund balance. If the deposit is reduced to below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount no less than 50% of the original deposit.					
Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. Any deposit amounts remaining after final project close out will be returned to applicant (less bond amounts held by the City).					
As may be required for project evaluation or environmental review, all payment for consultant work shall be the responsibility of the applicant.					
Overview of Fee Structure					
Fees may be either fixed fees, deposits, or deposits with a minimum fee amount due. When a fee is deposit-based, the City will collect the initial deposits and bill against that deposit. The minimum total amount charged for deposit-based fees shall be the amount shown in the minimum fee / initial deposit column.					

City of Cathedral City

MASTER FEE SCHEDULE - POLICE FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Report Copies				
a) Traffic Collision Report	\$20	per report		N
b) All Other Reports	\$0.25 / page	per page		N
c) Photos / Digital Media (e.g. Flash Drive) if provided by City	\$10	per device		N
2 Citation Sign-Off				
a) CCPD Citation, CC Resident	No Charge	per citation		N
b) Non-CCPD Citation, CC Resident	\$15	per citation		N
c) Non-Resident	\$25	per citation		N
3 Residency Letter	\$45	per request		Y
4 Local Criminal History	\$45	per request		Y
5 ABC Letter	\$45	per request		Y
6 Vehicle Release	\$225	per request		Y
7 Repossession Receipt	\$15	each	[a]	N
8 Alarm User Permit				
a) Initial permit application	\$35	each		N
b) Renewal permit application	\$30	each		N
c) Late Filing Fees				
i) 30 days Late Fee (add to base permit fee)	\$10	each		N
ii) 90 Days Late Fee (add to base permit fee)	\$20	each		N
d) Re-Issued Alarm User Permit	\$200	each		N
9 Excessive False Alarms (Permitted Alarm Systems):				
a) First false alarm				
i) Burglary	No Charge	each		N
ii) Duress/robbery	No Charge	each		N
b) Second false alarm				
i) Burglary	\$100	each		N
ii) Duress/robbery	\$100	each		N
c) Third false alarm				
i) Burglary	\$150	each		N
ii) Duress/robbery	\$150	each		N
d) Fourth false alarm and Each Additional				
i) Burglary	\$200	each		N
ii) Duress/robbery	\$200	each		N

City of Cathedral City

MASTER FEE SCHEDULE - POLICE FEES

Fee Description	Fee	Charge Basis	Note	CPI
10 Excessive False Alarms (Non-Permitted Alarm Systems):				
a) First false alarm				
i) Burglary	\$100	each		N
ii) Duress/robbery	\$100	each		N
b) Second and Each Additional				
i) Burglary	\$200	each		N
ii) Duress/robbery	\$200	each		N
11 Online Alarm Education Diversion Course	\$25	each		N
12 Carry Concealed Weapon License				
a) Initial Application (Plus applicable DOJ fees)	\$200	per application		Y
b) Renewal (Plus applicable DOJ fees)	\$173	per application		Y
c) Duplicate / Amended License (Plus applicable DOJ fees)	\$25	per request		N
d) Psychological Testing, if Required (Plus applicable DOJ fees)	Actual Cost	each		N
13 Loud Party Response / Noise Disturbance (Second and Each Add'l Response)	\$132	per response		N
14 DUI Traffic Collision Response	\$520	per incident		Y
15 Special Service Requests				
a) Regular Time				
i) Police Sergeant	\$135	per hour		Y
ii) Police Officer	\$94	per hour		Y
b) Over-Time				
i) Police Sergeant	\$171	per hour		Y
ii) Police Officer	\$120	per hour		Y

[a] Fee established by State of California.

City of Cathedral City

MASTER FEE SCHEDULE - SHORT TERM RENTAL PERMIT FEES

Fee Description	Fee	Charge Basis	Note	CPI
1 Short-Term Rental Permit Fee				
a) Homesharing Permit	\$525	per year		Y
b) Short-Term Vacation Rental Permit	\$1,950	per year		Y

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

Fee Category / Division	Position	Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
1 Planning	Director	\$326			Y
2 Planning	Associate Planner	\$191			Y
3 Planning	Assistant Planner	\$174			Y
4 Planning	Office Assistant	\$88			Y
5 Planning	Uniform Hourly Billing Rate	\$189			Y
6 Planning	All Other Positions		3.29	[a]	N
7 Planning	Contract Service Support	Pass-through + 15% Admin		[b]	N
8 Building	Uniform Hourly Billing Rate	\$155		[c]	Y
9 Building	Contract Service Support	Pass-through + 15% Admin		[b]	N
10 Engineering	Eng Pub Works Director	\$335			Y
11 Engineering	City Engineer	\$335			Y
12 Engineering	Senior Engineer	\$187			Y
13 Engineering	Development Project Manager	\$187			Y
14 Engineering	Program Administrator	\$169			Y
15 Engineering	Associate Civil Engineer	\$169			Y
16 Engineering	Assistant Civil Engineer	\$159			Y
17 Engineering	Engineering Tech II	\$131			Y
18 Engineering	Engineering Tech I	\$114			Y
19 Engineering	Comm Dev Specialist	\$91			Y
20 Engineering	Office Assistant	\$91			Y
21 Engineering	Uniform Hourly Billing Rate	\$188			Y
22 Engineering	All Other Positions		3.38	[a]	N
23 Engineering	Contract Service Support	Pass-through + 15% Admin		[b]	N
24 Code Enforcement	Code Compliance/Dev Manager	\$231			Y
25 Code Enforcement	Code Compliance Officer II	\$133			Y
26 Code Enforcement	Analyst II	\$143			Y
27 Code Enforcement	Administrative Assistant I	\$122			Y
28 Code Enforcement	Uniform Hourly Billing Rate	\$144			Y
29 Code Enforcement	All Other Positions		3.44	[a]	N
30 Code Enforcement	Contract Service Support	Pass-through + 15% Admin		[b]	N

City of Cathedral City
MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

Fee Category / Division	Position	Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
31 Fire Prevention	Uniform Hourly Billing Rate	\$156		[c]	Y
32 Fire Prevention	Contract Service Support	Pass-through + 15% Admin		[b]	N
33 Finance	Deputy Finance Director	\$224			Y
34 Finance	Accountant II	\$138			Y
35 Finance	Analyst II	\$108			Y
36 Finance	Payroll Coordinator	\$108			Y
37 Finance	Analyst I	\$98			Y
38 Finance	Admin Assistant I	\$89			Y
39 Finance	Uniform Hourly Billing Rate	\$126			Y
40 Finance	All Other Positions		2.49	[a]	N
41 Finance	Contract Service Support	Pass-through + 15% Admin		[b]	N
42 City Clerk	City Clerk	\$161			Y
43 City Clerk	Office Assistant	\$61			Y
44 City Clerk	Uniform Hourly Billing Rate	\$111			Y
45 City Clerk	All Other Positions		2.29	[a]	N
46 City Clerk	Contract Service Support	Pass-through + 15% Admin		[b]	N
47 Police	Police Chief	\$369			Y
48 Police	Police Commander	\$287			Y
49 Police	Police Sergeant	\$248			Y
50 Police	Police Officer	\$174			Y
51 Police	Public Safety Dispatch Supervisor	\$148			Y
52 Police	Administrative Analyst II	\$146			Y
53 Police	Crime Analyst	\$140			Y
54 Police	Lead Dispatcher	\$134			Y
55 Police	Admin. Office Coordinator	\$130			Y
56 Police	Training Coordinator	\$130			Y
57 Police	Property & Evidence Tech II	\$130			Y
58 Police	Public Safety Dispatcher II	\$127			Y
59 Police	Police Records Specialist II	\$118			Y
60 Police	STVR Compliance Officer	\$130			Y
61 Police	Public Safety Dispatcher I	\$110			Y
62 Police	Police Records Specialist I	\$90			Y
63 Police	Uniform Hourly Billing Rate	\$174			Y
64 Police	All Other Positions		3.37	[a]	N
65 Police	Contract Service Support	Pass-through + 15% Admin		[b]	N

City of Cathedral City

MASTER FEE SCHEDULE - HOURLY BILLING RATES

BILLING RATES FOR FEE-RELATED SERVICES (HOURLY / T&M BILLINGS)

Fee Category / Division	Position	Hourly Billing Rate	Inflator Added to Base Salary	Note	CPI
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[a] To calculate hourly rate for positions not listed, multiply base salary rate per hour by factor shown. Outcome is fully-burdened hourly rate. Fully-burdened hourly rate includes benefits, adjustment for productive hours, indirect costs, etc. Example: \$90,000 annual salary / 2,080 hours = \$43.27/hr. Multiple by factor of 3.38 to calculate fully-burdened hourly rate of \$146/hr.

[b] For deposit-based or pass-through billings.

[c] Positional billings are not used for building fees. Use uniform hourly billing rate when required.